

Davis vision inventory:

Once a year Davis vision will inventory any Davis vision frames you have in your location. They will call and schedule a time and have RGIS inventory service come in and do a count.

You will receive a box from Davis that will state "Do Not Open" This is for RGIS to open only. Please set this box somewhere that it will not be misplaced or lost.

On inventory day RGIS will arrive and open the box. If you are getting new frames they will be in the box. PLEASE LET RGIS KNOW THAT YOU NEED TO SEND THESE NEW FRAMES TO CENTRAL SUPPLY TO BE TAGGED SO AFTER THEY ARE COUNTED PLEASE RETURN THEM TO YOU SO THEY CAN BE SENT IN.

If frames are to be taken out of inventory, RGIS will pull those frames and bag them up. THESE FRAMES MUST BE SENT TO CENTRAL SUPPLY TO BE TAKEN OUT OF INVENTORY. MAKE SURE THAT RGIS DOES NOT TAKE ANY FRAMES OUT OF THE STORE. CENTRAL SUPPLY WILL ADJUST YOUR INVENTORY AND SEND THE FRAMES TO DAVIS. RGIS WILL TAG THE BOX WITH A RETURN LABEL PLEASE MAKE SURE THE RETURN BOX IS ALSO SENT TO CENTRAL WITH THE RETURN FRAMES.

Your inventory will be adjusted at Central supply and the new frames will be returned to you for your display.

Remember send all new and returned frames to central for tagging and inventory adjustment. This must be done since we inventory Davis frames in compulink.

Failure to follow these instructions will result in inventory issues in your store.

If you have any questions please contact Central Supply.