

VSP Manual Instructions

(ONLY IF THE INTERFACE DOES NOT WORK)

Get Authorization

1. Go to www.eyefinity.com
2. Go to Get authorizations and check eligibility
3. Click Member Search
4. Fill out information, click search
5. Click on services you need to authorize

How to Submit the Claim On-line

1. Go to Submit 1500
2. Go to Navigate to Section
3. Go to Lab Invoice
4. Fill out corresponding fields
5. Click on Calculate and Continue
6. Change the diagnosis code (must be refractive)
7. Go to 24f Charges and fill out the retail prices of each item
 - a. If you do not know what each of the codes are then click on the proc. button above 24d, this will list all procedures, find the code you need.
8. Scroll down check to see if the following are filled out
 - a. Sex
 - b. Address
 - c. Physician 25.
9. Click Submit